
Dunfermline District & Scottish Transport Regiment Pipe Band

Constitution & Rules



The Band appears courtesy of Lt Col PD Holder RLC and the Committee of the
Dunfermline District & Scottish Transport Regiment Pipe Band.

- **BAND NAME:**
The Band shall be known as the Dunfermline District & Scottish Transport Regiment Pipe Band, and will be registered with the Royal Scottish Pipe Band Association, (RSPBA)

- **MISSION STATEMENT:**
The Dunfermline District & Scottish Transport Regiment Pipe Band exists to promote excellence in the field of Piping & Drumming. We do this by providing Educational, Social, and Competitive Opportunities for anyone in Dunfermline, and its surrounding area who wish to participate. We believe that by offering expert advice, support, and tuition, we can raise the profile of Piping & Drumming, improve standards, and encourage greater participation within Dunfermline and its surrounding area

- **OBJECT:**
The object of the Band shall be;
A: - The furtherance of Piping & Drumming in both competitive and social fields.
B: - The advancement of education in Bagpipe Music & Drumming.
C: – The promotion of civic responsibility amongst the Piping & Drumming community.
D: – The advancement of Scottish Heritage & Culture.

- **MEMBERSHIP INCOMING:**
In determining who shall be admitted membership, the committee shall not in any way discriminate between applicants by race, colour, creed or sex.
However the Band shall be Non-Political and Non-Sectarian in both outlook and personnel

The committee shall keep a register of all members including the following data;

- A: - Name and Address.
- B: - Admission and Termination dates.
- C: - Telephone numbers and e-mail addresses.
- D: - Membership Type, Playing (Piper/Drummer or Individual under Instruction) or Non-Playing (Volunteer, Trustee).

MEMBERSHIP OUTGOING:

Membership of the Band shall cease;

A: - On Intimation to the Secretary / Pipe Major of a members' wish to resign.

B: - On the death of a member.

C: - If a resolution is passed by the committee to remove a member.

Where / When the Pipe Major considers that a Member/Player has acted in a manner detrimental to the Band, the Member/Player may be suspended forthwith, and the matter shall be considered fully and an outcome determined at the next committee meeting. At this meeting, the suspended Member/Player shall be given the opportunity to put their case forward; however the outcome of the committee's decision will be final.

All Members of the Band are expected to:

A: - Respect and abide by the rules of the constitution.

B: - Promote the Bands activities and objectives in a positive way.

C: - Attend all Practice Sessions and Public Performances on time.

Unable to attend:

The Pipe Major or Leading Drummer must be informed as soon as possible, should any playing member be unable to attend any public performance or band practice.

Use of Social Media:

The band has its own Facebook page that is used to communicate information between band members and those following the band.

Band members are asked to refrain from posting derogatory comments about the band or any member of the band past or present. Any such comment will be taken seriously by the band and may result in individuals being suspended from the band or asked to leave the band. Any derogatory comment posted will result in the individual posting the comment being removed and blocked from the band page.

Tutoring:

All learners joining the band shall be afforded 1 hour tuition on a weekly basis.

This will usually be on a Thursday Practise from 1900hrs – 2000hrs.

Tuition will be made up of group learning and individual learning as required and determined by the tutor(s).

All learners will be given a learning log sheet; this is to be completed at the end of every session.

Weekly Subscription:

A weekly subscription fee shall be paid by all playing members of the Band, and those under tuition.

Non-Playing members shall not be liable for a subscription fee.

All Playing members must be registered with the RSPBA.

- **OFFICE BEARERS**

The members shall elect a Pipe Major, and then for each of the following positions: Chairperson, Secretary, and Treasurer.

Each member elected will hold Office for a period of 1 year, and will be eligible for re-election at the end of their term.

The Pipe Major is the Musical Director of the Band and is responsible for:

A: - The playing efficiency and harmony between its playing sections.

B: - The selection and arrangement of all music played by the Band.

C: - Ensuring that the pipe corp. meets the required standard of performance

D: - Determining the composition of the Band at all public performances

E: - The appearance and the appropriate behaviour of all Band Personnel, when out representing the Band

Immediately after being appointed, the Pipe Major shall appoint a Pipe Sergeant, and a Leading Drummer. The Pipe Major may change these appointments at any time in the best interests of the Band.

The Pipe Sergeant carries out such duties as detailed by the Pipe Major, and acts as an additional instructor to the Pipers. In the absence of the Pipe Major, the Pipe Sergeant assumes command of the Band, and has Full Powers whilst in that Temporary Capacity.

The Leading Drummer is responsible to the Pipe Major for the efficiency of the Drum Corps, arranging suitable Drum Scores and ensuring that the Drum Corps meets the required standards of performance.

- **BAND COMMITTEE**

The Band shall be managed by a committee comprising of eight (8) Members:

- Pipe Major
- Chairperson
- Secretary
- Treasurer
- Ordinary Members x Three (3)
- Reserve forces liaison officer

Should any Committee Member fill duplicate Committee roles, then an additional Ordinary Members Position will be made available, to ensure the correct number of Committee Members. Serving on the committee precludes other members of the same family from serving as a committee member at the same time. The eight (8) member committee will consist of four (4) voting members and four (4) nonvoting members.

- **GENERAL MEETINGS**

The purpose of the Band Annual General Meeting (AGM) is for:

- Considering for approval, the Minutes from the previous Meeting.
- Receiving the Annual Report from the Committee.
- Considering the Audit Report from the Committee.
- The Re-Election / Election of Office Bearers and other Committee Posts.
- Any other competent business of the Band.

The AGM shall be held around the end of November each year, unless there is good reason for the meeting to be postponed. 10 (Ten) Playing Members including either the Pipe Major or Chairperson is required to form a quorum.

The Secretary will provide a period of not less than 14 (Fourteen) Days Notice of all General Meetings, when practical, and shall keep a record by the way of Minutes of all such meetings.

The Chairperson shall preside at all General Meetings, and In the event of a tie in voting by the four voting members, will exercise a casting as well as a deliberative vote.

Votes shall be cast by hand only, and all members in attendance at the General Meeting are entitled to vote. The voting rights of Members are personal and shall not be transferable for whatever reason.

The Committee may call an Extraordinary General Meeting (EGM), at any time providing that 14 (Fourteen) Days Written Notice is given to all Members, disclosing the nature of the business Intending to be discussed, at the Meeting.

- **FINANCE**

The Treasurer shall record all financial transactions and bank all monies collected on behalf of the Band. The Signature of Treasurer and one other Office Bearer, Up to a Maximum of 3 (Three) appointed authorised Signatories, shall be necessary for all withdrawals and Cheques.

For the Purpose of Accounting, the financial year shall end on the 30th September each year, when the Accounts shall be properly audited prior to being presented at the AGM.

- **PROPERTY**

All Items of Inventory Issued to any Band Member will and at all times, remain the sole property of the Band, and are only loaned out to that Member, during their Membership term.

All Band Equipment shall be signed for on receipt by the Member, and shall be returned immediately to the Secretary or Pipe Major/Sgt, should they leave the Band, or their Membership Terminated.

Any Loss or Damage to Uniform or Equipment (i.e. Kilts, Jackets, Bagpipes, Drums etc), will result in the cost of necessary repairs / replacement of the item being billed to the outgoing Member.

Any member who has been issued Band Uniform and Equipment, and has not attended Engagements or Band Practice over a period of 3 Months will be asked to hand back all Uniform and Equipment which they signed for. Their Membership of the Band will also be terminated. Any outgoing Member who fails to return any of the Items will result in the Band taking the necessary action to reclaim Band property.

- **LOSS, DAMAGE, or INJURY**

The Band does not accept responsibility for any loss or damage to public property or injury to Members, which occurs during practice sessions, or during public displays / performances, which will include any other related activities.

- **CONSTITUTION**

This Constitution, which supersedes all previous Constitutions of the Band, may only be amended by a resolution passed by a Majority of those present and voting, at any Annual General Meeting (AGM) of the Band

- **DISSOLUTION**

If the Committee decide at any time that it is necessary or advisable to resolve the Band, they shall call an Extra Ordinary General Meeting (EOGM), to consider a resolution to that effect. A Majority of at least two-thirds of those present, will be required to carry any Resolution to Dissolve the Band.

Any assets remaining after settling any property incurred debt, shall be distributed to another organisation, whose aims or objectives were similar to those of the Band, or for a charitable purpose, which shall be determined by resolution of the current Band Members.

Declaration

Dunfermline District & Scottish Transport Regiment Pipe Band hereby adopts this Constitution as a current operating guide regulating the action of the Bands Members

Signed: - *S Boyd*

Name: - Sam Boyd

Position: - Chairperson

Date: -

Signed: - *D McPhee*

Name: - Donald McPhee

Position: - Pipe Major

Date: -